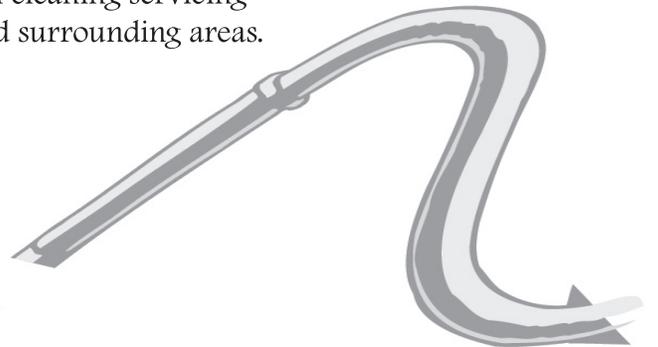


# KEEP IT CLEAN WITH RAYLENE, INC.

2972 Richmond Street  
Philadelphia, PA 19134  
O 215.203.8688  
F 215.203.8603  
E raycon516@aol.com

Keep It Clean With Raylene, Inc. is licensed, insured and bonded.  
We are a full service cleaning service specializing in  
residential and commercial cleaning servicing  
Center City, Philadelphia and surrounding areas.

*Keep it Clean  
with Raylene*



# SCOPE OF SERVICES

## **RESIDENTIAL:**

Owner operated  
Move-in & Move-out cleanings  
Homes, Apartments, Condos  
Weekly, Bi-Monthly, Monthly & One-Time cleanings  
Customized Cleanings  
Supervised Cleanings  
Professionally Uniformed  
All supplies provided

## **COMMERCIAL:**

Offices  
Common Areas  
Property/Facilities Management  
Post Construction Clean-up

*Keep it Clean  
with Raylene*



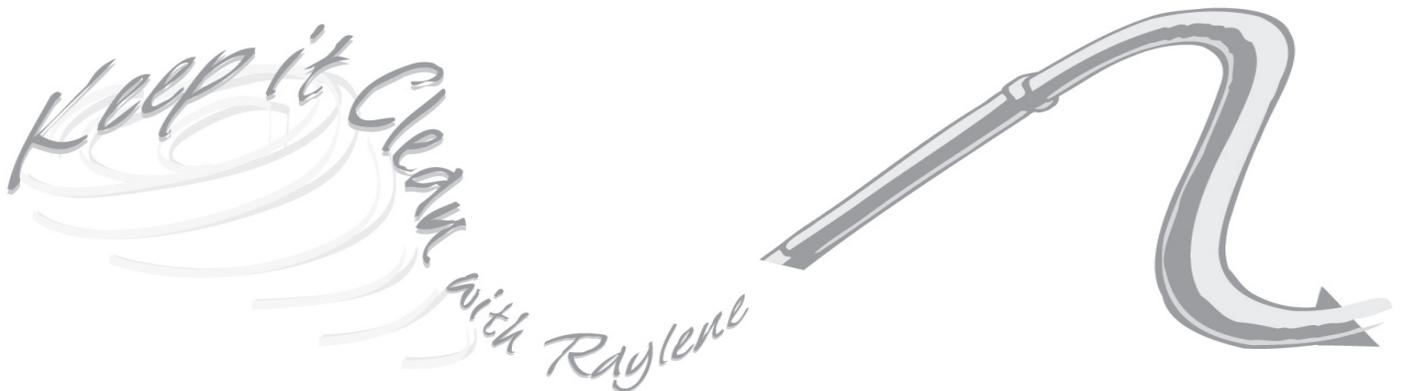
# AFFILIATIONS

Keep It Clean With Raylene, Inc. is a member of and an active participant in the following organizations:

Association of Residential Cleaning Services International

Cleaning For A Reason (*giving complimentary cleanings to women who are undergoing chemo/radiation*)

Angle's List



# THE ORGANIZATION

Keep It Clean With Raylene, Inc is owned and operated by Raylene Arko. The business has been in operation since 1996. The basic goal of Keep It Clean With Raylene, Inc. is to provide the best possible service at the lowest cost. We believe that this goal is attainable only through open communications among our clients, staff and office. Please feel free to contact the office with input about our cleaning, both positive and negative.

In abiding with a total commitment to our customers, extensive measures are taken to insure that all Keep It Clean With Raylene, Inc. employees have the proper skills, conduct themselves appropriately and maintain a neat appearance while doing work in our customer's homes. With each team there is a supervisor, we are professionally uniformed and supply our own products for cleaning.

Keep It Clean With Raylene, Inc. is fully insured and bonded and will provide certificates as required.

The office is conveniently located in the Port Richmond section of Philadelphia to ensure accessibility and quick response to the entire Center City area.



# MANAGEMENT

RAYLENE ARKO, PRESIDENT

Raylene graduated from Penn State University in 1994 with a Bachelor's Degree in Business and Liberal Arts. Before forming Keep It Clean With Raylene, Inc., Raylene was a Real Estate Agent with then Fox and Lazo and was awarded several awards for Customer Service and Outstanding Performance.

While practicing Real Estate, Raylene cleaned homes on the side for extra income. Soon three homes turned into fifteen homes and then Keep It Clean With Raylene was formed. In business now for 12 years, we successfully service approximately 150 homes and offices.



# REFERENCES

## COMMERCIAL

Ellen Steiner  
Prudential, Fox & Roach  
210 W. Washington Square  
Phila., PA 19103  
215.790.5647

John Colarco  
Chancellor Properties  
1608 Spruce Street  
3rd Floor  
Phila., PA 19103  
215.735.9808

## RESIDENTIAL

Jonathon Granville/  
Conley Heaberlin  
Philadelphia, PA  
12 years of service

Patricia Hogan  
Philadelphia, PA  
11 years of service

